



GRIEVANCE HANDLING COURSE

When: April 20 - 21, 2018 Where: Rankin Inlet Location: TBA Deadline to Apply: April 8, 2018

GRIEVANCE HANDLING

This course is open to all members in Kivalliq Region. This training is a must for stewards and other workplace representatives, or members who want to use the acquired knowledge and skills to solve problems in the workplace. You will find out what the law says about grievances, grievors and their representatives, and the protections built in for those who choose to use the grievance procedure to solve problems. You will develop grievance-handling and problem-solving skills through "hands-on" exercises on gathering facts, analyzing a problem, drafting grievance wording, building a complete file, framing the arguments and presenting the case to the employer. You will work on case studies based on actual grievances and, in the process, improve your knowledge of case law.

REGISTRATION:

Submit a registration form (attached) to: Iqaluit RO Admin at: <u>Iqaluit-RO-Admin@psac-afpc.com</u> or contact the Iqaluit Regional Office by phone at: 867-979-7430 or toll free at: 1-866-268-7097 or by fax:867-979-5517

You can also apply online:

http://psacnorth.com/online-course-registration-%E2%80%93-nunavut

EXPENSES:

PSAC will pay for Air Fare, Accommodation, Loss of Salary and Benefits (where applicable), Family Care will be reimbursed as per PSAC policy. In addition, participants from Rankin Inlet are entitled to claim \$50.00 dollars per day to offset the cost of transportation and lunch.