



NORTHWEST TERRITORIES EDUCATION SCHEDULE FALL/WINTER 2018 PSAC YELLOWKNIFE REGIONAL OFFICE

The following course is open to all members in the Northwest Territories and Kitikmeot Region

Yellowknife – November 16 – 17, 2018
Deadline for Registration: October 28, 2018

TALKING UNION BASICS - November 16-17, 2018

This is the union's key "introductory" course. If you have wondered what it means to be a union member, how the PSAC works, and what happens to your dues dollars, then Talking Union Basics provides answers to these questions. The course also introduces the collective agreement, your employee rights and your rights as a member of the PSAC. You will learn about the many opportunities to be active in the union and ways you can make a contribution to building strong locals in your region. It is recommended that members take Talking Union Basics first, as it provides the basic knowledge you need to get the most from other PSAC courses.

The following course is open to all members in the Northwest Territories and Kitikmeot Region

Yellowknife – November 30 - December 1, 2018
Deadline for Registration: November 04, 2018

GRIEVANCE HANDLING

This two-day course will develop participants' knowledge, skills, and confidence in effectively solving problems at the workplace. A major portion of time will be spent on the relevant technical skills i.e. identifying, investigating, writing up, and presenting grievances.

The following course is open to all members in the Northwest Territories and Kitikmeot Region

Yellowknife – December 7 & 8, 2018

Deadline for Registration: November 12, 2018

PREVENTING VIOLENCE IN THE WORKPLACE

This two-day advanced course provides information and enforcement tools on the Canada Labour Code Part II requirements on violence prevention. Territorial perspectives and Human Rights issues will also be addressed.

Selection preference will be given to members who are active Local Officers and/or active Health and Safety Committee Members or Representatives.

COURSE ADMINISTRATION

REGISTRATION:

Submit a registration form (attached) to: **Yeladmin@psac-afpc.com** or contact the Yellowknife Regional Office by phone at: 867.873.5670 or toll free at: 1.800.661.0870 or by fax:867.873.4295

Here is the link to the application form:

<http://psacnorth.com/sites/north/files/uploads/nwtcourseapplication.pdf>

EXPENSES:

- Members accepted for the training who live in Yellowknife are entitled to claim \$50.00 dollars per day to offset the cost of transportation and lunch.
- Members accepted for the training who live outside Yellowknife will be provided with Airline Travel, Meal Allowance and Hotel Accommodation.
- PSAC will pay for Loss of Salary and Benefits (where applicable).
- Family Care will be reimbursed as per the PSAC policy.